



Welcome to the webinar Understanding the Accreditation Report

## ACCESSING THE ACCREDITATION REPORT

Student Reporting in Iowa

**HOME** ENROLLMENT PROGRAMS/INDICATORS PK/KG REMOVALS COURSES CE/SW PRE-POPULATED E/W DETAILS

**SRI Winter**  **Go**

→ Please View [Curriculum Accreditation Report](#)

Application Status		
Application	Submitted	Certified
SRI	Feb 18 2015 3:24PM	

Click the *Curriculum Accreditation Report* link found on the Home page in SRI. This report must be viewed prior to certifying.

Iowa Department of Education

The accreditation report can be accessed from the home page in Winter SRI. Click on the link Curriculum Accreditation Report. This report must be viewed prior to certifying your winter submission. Remember, the curriculum accreditation report is only for grades 9-12.

Accreditation Report									
Curriculum Accreditation Report									
<a href="#">Back</a>									
Current Year's Curriculum Accreditation Report									
School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	6.00	6.00	4.00	1.00	9.50	1.50	8.00	4.50	17.00
Last Year's Curriculum Accreditation Report									
School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	6.00	6.00	4.00	1.00	9.00	1.75	8.00	5.00	15.50

Shows the number of Carnegie Units required to be offered and taught in each accreditation area for grades 9-12 according to Chapter 12 ( 281-12.5 (5)).

Iowa Department of Education

If you look in the blue boxes under each accreditation area you will see the number of Carnegie units required to be offered and taught according to Chapter 12 of Iowa Code.

**Accreditation Report**

Curriculum Accreditation Report

[Back](#)

**Current Year's Curriculum Accreditation Report**

School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	<u>6.00</u>	<u>6.00</u>	<u>4.00</u>	<u>1.00</u>	<u>9.50</u>	<u>1.50</u>	<u>8.00</u>	<u>4.50</u>	<u>17.00</u>

**Last Year's Curriculum Accreditation Report**

School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	6.00	6.00	4.00	1.00	9.00	1.75	8.00	5.00	15.50

Shows the number of calculated Carnegie Units currently being taught in each accreditation area for each building housing grades 9-12.

Iowa Department of Education

In the white boxes you will see the number of calculated Carnegie units being taught in each building housing grades 9-12 according to the SRI data that was submitted.

Accreditation Report

Curriculum Accreditation Report

[Back](#)

**Current Year's Curriculum Accreditation Report**

School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	<a href="#">6.00</a>	<a href="#">6.00</a>	<a href="#">4.00</a>	<a href="#">1.00</a>	<a href="#">9.50</a>	<a href="#">1.50</a>	<a href="#">8.00</a>	<a href="#">4.50</a>	<a href="#">17.00</a>

**Last Year's Curriculum Accreditation Report**

School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	6.00	6.00	4.00	1.00	9.00	1.75	8.00	5.00	15.50

Shows the Carnegie Units certified last year in each accreditation area. In order to see the list of courses you must go into last year's Winter SRI and view the Accreditation Report.

Iowa Department of Education

The report also shows the number of Carnegie units your district certified in each accreditation area last year. To view the courses behind the numbers you will need to go to last year's accreditation report in Winter SRI.

## Accreditation Report

### Curriculum Accreditation Report

[Back](#)

**Current Year's Curriculum Accreditation Report**

School	1-Language Arts	2-Fine Arts	3-Foreign Language	4-Health	5-Mathematics	6-Physical Education	7-Science	8-Social Studies	9-Vocational
	6.00	3.00	4.00	1.00	6.00	1.00	5.00	5.00	12.00
	6.00	6.00	4.00	1.00	9.50	1.50	8.00	4.50	17.00

Click on any calculated Carnegie Unit total to view a list of courses.

Iowa Department of Education

The report allows you to view this year's list of courses which make up the calculated Carnegie Unit total in each accreditation area. It is **STRONGLY** recommended that you click into each area to view the list of courses for accuracy.

## VERIFY THE FOLLOWING INFORMATION:

- ✓ The local course title aligns with the SCED code course title (first five digits of SCED code)
- ✓ Carnegie Unit is correct for each course
- ✓ Courses are sequenced appropriately so that Carnegie Units are correctly calculated
- ✓ All eligible courses being taught are represented

Iowa Department of Education

While viewing the list of courses in each area there are four focus areas that you see on the screen.

## CAN YOU SPOT THE MISTAKE?

Local Course		SCED Course Code					
Number	Name	Sub	Crs	Level	Unit	Seq Term	Seq Year
<i>SCED Title: Computer Applications</i>		10	004		1.00		0
56	LA IV A	10	004	G	050	1	0
57	LA IV B	10	004	G	050	2	0

Iowa Department of Education

Now let us take a look at these areas through an interactive approach. Can you spot the mistake in the example showing on the screen? Hint...look at the local course title and look at the SCED title.



The first five digits of the SCED code reference the subject area and course title.

Local Course		SCED Course Code					
Number	Name	Sub	Crs	Level	Unit	Seq Term	Seq Year
SCED Title: <u>Computer Applications</u>		10	004		1.00		0
56	LA IV A	10	004	G	050	1	0
57	LA IV B	10	004	G	050	2	0

  

SCED Title: <u>English/Language Arts IV (12th grade)</u>		01	004		1.00		0
56	LA IV A	01	004	G	050	1	0
57	LA IV B	01	004	G	050	2	0

Iowa Department of Education

The SCED title associated with the first five digits of the SCED code 10004 is Computer Applications. The local course name is LA IV. I am guessing the first two digits of the SCED code were transposed when entered and the first five digits of the SCED code should be 01004. This correction must be made to the SCED code for the course in the student information system.

- The SCED course title (first five digits of SCED code) and the local course title should align.
- They do not have to be an exact match.

Local Course		SCED Course Code						
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year
SCED Title: <i>English/Language Arts I (9th grade)</i>		01	001		1.00			0
2A	Adv Eng I	01	001	G	050	1		0
2B	Adv Eng I	01	001	G	050	2		0
SCED Title: <i>English/Language Arts II (10th grade)</i>		01	002		1.00			1
3A	Adv Eng II	01	002	G	050	1		1
3B	Adv Eng II	01	002	G	050	2		1

Iowa Department of Education

The SCED course title and the local course title should align. They do not have to be an exact match. You see on the screen the example of Advanced English I with a SCED title of English/Language Arts 1 – 9<sup>th</sup> grade

## CAN YOU SPOT THE MISTAKE?

Local Course		SCED Course Code						Common Course	Enrollment			
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year	Number	Male	Female	Total
SCED Title: Spanish I		06	101		0.10			0				
2	Spanish I	06	101	G	010		0	0		8	21	29

Iowa Department of Education

Can you spot the mistake? I am guessing Spanish I is a year-long course. Look at the Carnegie unit.

The Carnegie Unit is the three digits following the level in the SCED code. The Carnegie Unit must be accurate in order for the units to correctly calculate.

Local Course		SCED Course Code							Common Course Number	Enrollment		
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year		Male	Female	Total
SCED Title: Spanish I		06	101		0.10			0				
2	Spanish I	06	101	G	010	0		0		8	21	29

Local Course		SCED Course Code							Common Course	Enrollment		
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year	Number	Male	Female	Total
SCED Title: Spanish I		06	101		1.00			0				
2	Spanish I	06	101	G	100	0		0		8	21	29

Iowa Department of Education

The Carnegie Unit is the three digits following the level, the letter, in the SCED code. The Carnegie Unit must be accurate in order for the units to correctly calculate. In this case the three digits after the level in the SCED code should be 100 instead of 010. Again, this correction must be made to the SCED code of the course in the student information system.

- Carnegie Unit is a portion of 7200 minutes
- Course meets for one period every day for one semester = 0.50 Carnegie Unit
- Concurrent Enrollment course taught online or on community college campus = contact minutes/7200

SCED Title: <i>Particular Topics in Law Enforcement</i>		15	053		0.67	
99051	Crime Scene Investigation(DMACC)	15	053	C	067	0
99048	Criminal Investigation I(DMACC)	15	053	C	050	0
SCED Title: <i>Exploration of Restaurant, Food and Beverage Service</i>		16	051		1.00	
28100	ProStart I	16	051	G	050	1
28105	ProStart I	16	051	G	050	2

Iowa Department of Education

The Carnegie Unit is a portion of 7200 minutes, it does not always represent local credits given to a course. If a course meets for one period every day for one semester it will be half a Carnegie unit. To calculate the Carnegie unit for a concurrent enrollment course taught online or on the community college campus take the contact minutes for the courses divided by 7200. You may get some odd looking Carnegie units but that is to be expected.

## JMC DISTRICTS

Term Type: Yearly (Semester) ▼

Grade Scale: Regular ▼

Block Length: 1 ▼

### Courses with a Term Type of Yearly(Semester) or Yearly(Trimester)

- JMC will send multiple course records, one for each term
- Local course number will have letter appended
- Carnegie Unit in SCED code will be split accordingly
- Tenth digit in SCED code will be sequenced accordingly

Iowa Department of Education

I want to take a quick minute to call attention to an item for JMC district. If a course in JMC has the Term Type set to Yearly (Semester) or Yearly (trimester), JMC will send multiple course records, one for each term. A letter will be appended to the local course number, example 57A and 57B. The Carnegie unit will be split accordingly and the SCED code will be sequenced accordingly.

## JMC DISTRICTS, CONT.

SCED Code: 02052G10000

Example: Algebra I

- Local Course Number: 12
- Term Type: Yearly(Semester)
- SCED Code: 02052G10000

The following will be sent in Student Reporting file -

ED Title: Algebra I	02	052	1.00	0
12A Algebra 1	02	052	G 050	1 0
12B Algebra 1	02	052	G 050	2 0

Iowa Department of Education

If in your JMC you have an Algebra I course where the Term Type is set to Yearly (Semester) with a SCED code of 02052G10000, two course records will be sent in the file. You will see these two course records on the accreditation report. Notice how each record has a Carnegie Unit of 050 and the two courses are sequenced, the last two digits are 10 and 20. To find this course in your JMC you will look for the local course number without the appended letter. Why do I bring this up? If you happen to have a semester long course but the Term Type is set to be Yearly (Semester), the Carnegie unit may be just half of what you would expect. Please contact JMC to see if they can correct the Term Type for the course.

## CAN YOU SPOT THE POTENTIAL MISTAKE?

Local Course		SCED Course Code							Common Course Number
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year	
SCED Title: Audio/Visual Production		11	051	0.50			0		
257	Digital Media 1	11	051	G	050	0		0	
258	Digital Media 2	11	051	G	050	0		0	

Iowa Department of Education

In this next example I ask that you try to spot the potential mistake. Why do I say potential mistake? In looking at the course titles I see Digital Media 1 and Digital Media 2. If these are sequential courses, you must take Digital Media 1 prior to Digital Media 2, then these two courses should be sequenced so that both courses count for accreditation.



## INCORRECT SEQUENCING = INCORRECT CARNEGIE UNIT CALCULATIONS

Local Course		SCED Course Code						Common Course
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year
<i>SCED Title: Audio/Visual Production</i>		11	051		0.50			0
257	Digital Media 1	11	051	G	050	0		0
258	Digital Media 2	11	051	G	050	0		0

  

Local Course		SCED Course Code						Common Course
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year
<i>SCED Title: Audio/Visual Production</i>		11	051		1.00			0
257	Digital Media 1	11	051	G	050	1		0
258	Digital Media 2	11	051	G	050	2		0

The tenth digit on Digital Media 1 should be 1 and the tenth digit on Digital Media 2 should be 2. Now these two courses will both count towards the calculated Carnegie unit total. If these two courses are the same course just repeated, one is for first semester and one is for second semester, then the coding is accurate.

Courses are grouped according to the first five digits (SCED code subject area and title) and the last digit (year) of the SCED code .

SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00	2	
ART201	Drawing and Painting II S1	05	155	G	050	1	2
ART202	Drawing and Painting II S2	05	155	G	050	2	2
SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00	3	
ART301	Drawing and Painting III S1	05	155	G	050	1	3
ART302	Drawing and Painting III S2	05	155	G	050	2	3
SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00	4	
ART401	Drawing and Painting IV S1	05	155	G	050	1	4
ART402	Drawing and Painting IV S2	05	155	G	050	2	4

Used for grouping

Iowa Department of Education

On the accreditation report courses are grouped according to the first five digits and the last digit, the year. In the example showing on the screen three years of Drawing and Painting are represented.

Within the group, the tenth digit determines which Carnegie Units to count towards the calculated total.

Calculated Carnegie unit  
total for SCED code title

SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00		2
ART201	Drawing and Painting II S1	05	155	G	050	1	2
ART202	Drawing and Painting II S2	05	155	G	050	2	2

SCED Title: <i>Woodworking</i>		17	006		0.33		0
IT4210	Ad Wood Tech	17	006	G	033	0	0
IT4201	Wood Tech 1	17	006	G	033	1	0
IT4201X	Wood Tech 1	17	006	G	033	1	0

Iowa Department of Education

Within the group, the tenth digit determines which Carnegie Units to count towards the calculated total. In the example showing on the screen for Drawing and painting II both courses will count towards the calculated total since they are sequenced 1 and 2. In the example of Wood Tech, only one will count towards accreditation since they both are sequenced as 1. This would be an example of the same course being repeated for second semester. Since the content is the same, only one course counts towards the calculated total. Courses with a tenth digit of 0 will not count towards accreditation unless it is the only course in the group.

The calculated units for each group are totaled to make the  
'Calculated Total Units in Program Area'

Calculated Total Units in Program Area: 4.00  
Units Required: 4.00

Local Course		SCED Course Code						Common Course	Enrollment		
Number	Name	Sub	Crs	Level	Unit	Seq Term	Seq Year	Number	Male	Female	Total
SCED Title: Spanish I		06	101		1.00		0				
120	Spanish I A	06	101	G	050	1	0		27	28	55
121	Spanish I B	06	101	G	050	2	0		26	28	54
SCED Title: Spanish II		06	102		1.00		0				
122	Spanish II A	06	102	G	050	1	0		32	31	63
123	Spanish II B	06	102	G	050	2	0		32	30	62
SCED Title: Spanish III		06	103		1.00		0				
124	Spanish III A	06	103	G	050	1	0		14	20	34
125	Spanish III B	06	103	G	050	2	0		14	20	34
SCED Title: Spanish IV		06	104		1.00		0				
126	Spanish 4 A	06	104	G	050	1	0		6	14	20
127	Spanish 4 B	06	104	G	050	2	0		5	14	19

The calculated units for each group are totaled to make the calculated total units in the program area.

## NOT ALL COURSES NEED TO BE SEQUENCED

Local Course		SCED Course Code							Com
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year	
SCED Title: Spanish I		06	101		1.00			0	
15001	Spanish I	06	101	G	100		0	0	
SCED Title: Spanish II		06	102		1.00			0	
15002	Spanish II	06	102	G	100		0	0	
SCED Title: Spanish III		06	103		1.00			0	
15003	Spanish III	06	103	G	100		0	0	
SCED Title: Spanish IV		06	104		1.00			0	
15004	Spanish IV	06	104	G	100		0	0	

If the first five digits of a SCED code is only used one time, the SCED code can always end in '00'

Since the first five digits of the SCED code is only used one time, the courses showing on the screen for Spanish 1 thru Spanish IV do not need to be sequenced. Each course counts towards the calculated total.

Local Course		SCED Course Code						
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year
<i>SCED Title: Spanish I</i>		06	101		1.00			0
41210	Spanish I	06	101	G	050	1		0
41215	Spanish I	06	101	G	050	2		0
<i>SCED Title: Spanish II</i>		06	102		1.00			0
41220	Spanish II	06	102	G	050	1		0
41225	Spanish II	06	102	G	050	2		0
<i>SCED Title: Spanish III</i>		06	103		1.00			0
41230	Spanish III	06	103	G	050	1		0
41235	Spanish III	06	103	G	050	2		0
<i>SCED Title: Spanish IV</i>		06	104		1.00			0
41240	Spanish IV	06	104	G	050	1		0
41245	Spanish IV	06	104	G	050	2		0

A year-long course scheduled by term must be sequenced.

Iowa Department of Education

However, if the Spanish courses were scheduled by semester so two different local course numbers are used for each year of Spanish, then the courses would need to be sequenced so the calculated total is correct.

## SEQUENCING

SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00		2						
ART201	Drawing and Painting II S1	05	155	G	050	1	2			24	21	45	
ART202	Drawing and Painting II S2	05	155	G	050	2	2			23	17	40	
SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00		3						
ART301	Drawing and Painting III S1	05	155	G	050	1	3			2	6	8	
ART302	Drawing and Painting III S2	05	155	G	050	2	3			1	5	6	
SCED Title: <i>Creative Art - Drawing/Painting</i>		05	155		1.00		4						
ART401	Drawing and Painting IV S1	05	155	G	050	1	4			1	1	2	
ART402	Drawing and Painting IV S2	05	155	G	050	2	4			0	1	1	

Year long courses broken into terms must be sequenced by term.

Multiple years of courses that use the same first five digits in the SCED code must be sequenced by year.

Iowa Department of Education

Year long courses broken into terms must be sequenced by term, the tenth digit.  
Multiple years of courses that use the same first five digits in the SCED code must be sequenced by year, last digit.

## EXAMPLE OF TERM SEQUENCING

SCED Title: Automotive Mechanics - Comprehensive		20	104	1.00	0			
145245	Shop Fund. & Minor Service	20	104	C	050	1	0	AUT109
245355	Auto Engine Rebuild	20	104	C	050	2	0	AUT163

Two courses with different content that use the same first five digits in the SCED code must be sequenced by term. This does not mean one course is a prerequisite of the other.

Iowa Department of Education

Just because two courses are sequenced does not mean that one is a pre-requisite for the other. In some areas there are a limited number of SCED codes available. Two courses that have completely different curriculum may use the same first five digits of the SCED code. Because the two courses have completely different curriculum, each may count towards the calculated Carnegie unit total and there must be sequenced. The automotive mechanics example showing on the screen depicts this issue.



## EXAMPLE OF WHEN NOT TO SEQUENCE

SCED Title:	Applied English and Communications	01	156	0.50	0			
250383	Communication Skills	01	156	C	050	0	0	COM703
150383	Communication Skills	01	156	C	050	0	0	COM703

A semester long course taught in both semesters must have the same SCED code. In this case there is no sequencing of term.

Iowa Department of Education

If however, two courses have the same content then sequencing should not be used. Many times a semester course is repeated second semester so a student has the option of taking the course either first or second semester. In this case the two courses would not be sequenced.

## EXAMPLE OF WHEN NOT TO SEQUENCE

SCED Title: <i>Composition</i>		01	103	0.50			
144	Composition I	01	103	G	050	0	0
112	Basic Comp	01	103	B	050	0	0
149	Advanced Comp	01	103	H	050	0	0

A course taught at different levels will only count as one course. The SCED code differs only in the level. No sequencing of term needed.

Iowa Department of Education

Courses whose basic content is the same but is taught at different levels should not be sequenced. A student has the option of taking one of the three courses showing on the screen. A student would not take all three since the content is basically the same. These courses should not be sequenced.

## EXAMPLE OF TWO COURSES NEEDING THE SAME SCED CODE

46091	Bass Clef Choir	05	110	G	025	3	0
46098	Treble Clef Choir	05	110	G	025	3	0

Courses with the same content where a student can take either course but not both count as one course and should have identical SCED codes.

Iowa Department of Education

Two courses with “technically” the same content where a student can take either courses but not both should not be sequenced and should have identical SCED codes.

## GIVE A SCENARIO WHEN THIS WOULD BE A MISTAKE

Local Course		SCED Course Code							Common Course
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq Year	Number
<i>SCED Title: Audio/Visual Production</i>		11	051		0.50			0	
257	Digital Media 1	11	051	G	050	0	0	0	
258	Digital Media 2	11	051	G	050	0	0	0	

Possible Answer: A year long course broken into two semesters.

Iowa Department of Education

To recap, can you give a scenario when this would be a mistake? Correct, if the course is a year long course broken into two semester.

## GIVE A SCENARIO WHEN THIS WOULD NOT BE A MISTAKE

Local Course		SCED Course Code							Common Course
Number	Name	Sub	Crs	Level	Unit	Seq	Term	Seq	Year
<i>SCED Title: Audio/Visual Production</i>		11	051		0.50			0	
257	Digital Media 1	11	051	G	050	0		0	
258	Digital Media 2	11	051	G	050	0		0	

**Possible Answer: A semester long course that is repeated second semester.**

Iowa Department of Education

Can you give a scenario when this would NOT be a mistake? Correct, if the course is repeated for second semester.

## ITEMS TO VERIFY ON THE ACCREDITATION REPORT

- ✓ All eligible courses being taught are represented.
- Concurrent Enrollment courses may only be used to count for accreditation in the Vocational/CTE area.
- Iowa Learning Online courses may be used to count for accreditation with a waiver and only for one year.

Iowa Department of Education

As you are viewing your list of courses for each accreditation area, make sure all eligible courses being taught are represented. As a reminder, concurrent enrollment courses may only be used to meet accreditation if they are of the CTE nature and only in accreditation area 9. Concurrent enrollment courses in math, English, social studies and such may not be used in an accreditation area. Also, Iowa Learning Online courses may only be used in an accreditation area if your district has obtained a waiver.

**CAN YOU NAME A TYPE OF COURSE THAT  
MAY NOT BE USED FOR ACCREDITATION?**

Iowa Department of Education

Can you name a type of course that may not be used in an accreditation area?

## THE FOLLOWING MAY NOT BE USED FOR ACCREDITATION:

- PSEO
- Non-Vocational Concurrent Enrollment courses
- Transfer in courses
- Independent study courses that are not board approved
- Correspondence courses
- Credit recovery courses
- Specially funded courses ( ELL, special education, etc.)
- Purchased on-line internet based courses (PLATO, E2020, ALEX, etc.)
- A course listed in your district's course guide book but not being taught.

Iowa Department of Education

There are several.



## MISSING A COURSE?

If a course is missing from an accreditation area, check the accreditation program area field for the course in your SIS. The default setting for Accreditation Program Area is '0' Not Used for Accreditation.

Iowa Department of Education

If you think you are missing a course in your list of courses for an accreditation area, check the accreditation program area field in your student information system. The default setting for this field is 0 Not Used for Accreditation.

## MISSING A COURSE???

You may also view the report *Not Used for Accreditation*.



The screenshot shows the SRI interface with the 'COURSES' tab selected. A red arrow points to the 'Not used for Accreditation' report in the list. The table below shows the details of the reports available under the 'COURSES' tab.

Reports	Description
<a href="#">TeleCommunication Report</a>	Courses with Section Delivery Method not '1'
<a href="#">Students with No Courses</a>	Students with No Courses
<a href="#">Potential Supplementary Weighted Courses</a>	Courses with Section FTE Greater than 0.000
<a href="#">Not used for Accreditation</a>	Not used for Accreditation
<a href="#">Courses with No Active Students</a>	Courses with No Active Students
<a href="#">Course Origination</a>	Course Origination
<a href="#">Course Accreditation Report</a>	Course Accreditation Report
<a href="#">3-8 Courses</a>	Courses with 3rd through 8th Grade Students

Iowa Department of Education

SRI has a report where you can view you list of courses that were sent with an accreditation program area of 0. In Winter SRI click on the COURSES tab and then click on the report Not Used for Accreditation.

## **SRI CONSULTANTS-**

**MARGARET HANSON: 515-281-3214**

**RACHEL KRUSE: 515-281-4153**

**GARY KIRCHHOFF: 515-281-6278**

**CHRIS BIEGLER: 515-281-3111**

Iowa Department of Education

Questions? Please feel free to contact any of us SRI consultants.,